

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
August 27, 2021

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom on August 27, 2021.

MEMBERS PRESENT

Ashley Clark
Nicole Newsom
Jennifer Pollard
Jennifer A. Tucker
Kirsti Singer

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Chessica Nation, Administrative Section
Supervisor
Shandeep Dutta, Executive Advisor (OLS)
Kevin Winstead, Commissionaire

MEMBERS ABSENT

Allan Allday
Dr. Erick Dubuque

GUEST

CALL TO ORDER

Ashley Clark called the meeting to order at 10:02a.m. on behalf of Board Chair, Dr. Erick Dubuque

APPROVAL OF MINUTES

Kirsti Singer made a motion to approve the meeting minutes from the July 23, 2021 regular board meeting

Jennifer Pollard second the motion and the motion carried.

FINANCIAL STATEMENTS

The board reviewed the financial statements for the month of July 2021 with no additional questions at this time.

DPL REPORT

Commissionaire Kevin Winstead informed the board of hybrid meetings, budget for FY22, staff telecommute schedule updates and COVID-19 State of Emergency.

LEGAL COUNSEL

The board discussed the amendments to the ABA Kentucky Administrative Regulations with member suggestions & corrections

OLD BUSINESS

The board reexamined the updates to the ABA forms & documents with additional changes within the form. Updates will be made and presented to the board for review next meeting.

NEW BUSINESS

Boards and Commissions Support Specialist Jamar Carter detailed the board of the upcoming event held by The Federation of Associations of Regulatory Boards (FARB) on October 1-3, 2021 and the necessary steps to attend.

Boards and Commissions Support Specialist Jamar Carter briefed the board about CE Broker educational management system within the ABA field. Further discussion tabled until next meeting.

LICENSURE STATUS REPORT

Boards & Commissions Support Specialist Jamar Carter presented to the Board for review. The report showed there are currently four hundred and eighty-seven (487) active licenses: four hundred and sixty-two (462) active behavior analysts; twelve (12) active assistant behavior analysts with one (1) being Active-Active Not Eligible to Practice; and eight (8) active licensed temporary behavior analyst with two (2) Active-Active Not Eligible to practice licensed temporary behavior analyst, zero (0) temporary behavior analyst assistants and eight (8) temporary registered telehealth health care providers.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed five (3) reports due

- Assistant Behavior Analyst
 - Due 4/27/2021
 - Received 4/30/2021
 - Additional Documents Requested 6/18/2021
 - No Update
- Assistant Behavior Analyst
 - Due 5/31/2021
 - No Update
 - Reminder sent 6/30/2021
 - No Update
- Temporary Behavior Analyst
 - Due 6/26/2021
 - Requested 5/3/2021 & 6/30/2021

The board will send compliance warning letters to licensees with past due supervision reports

APPLICATIONS COMMITTEE

The applications committee made the following recommendations for ten (10) Licensed Behavior Analyst Applications.

Burt, Jonathan – LBA Ratified Approved 8/18/2021	Humphrey, Jillian M. – LBA Ratified Approval 8/18/2021
Castle, Jaclynn K. – LBA Ratified Approval 8/25/2021	Ogburn, Stevie L – TRTHP Approved 8/24/2021
Chatman, Allison R.– LBA Ratified Approval 8/20/2021	Tewell, Julia A. – LBA Ratified Approval 8/25/2021
Hodgson, Kayla G.. – LBA Ratified Approval 8/13/2021	Vinagre, Fernando – LBA Ratified Approval 8/13/2021
Hoeck, Armina J. – LBA Ratified Approval 8/27/2021	Weber, Stacie A. – TRTHP Approved 8/9/2021

Kirsti Singer made a motion to accept the applications committee recommendations, Jennifer Tucker second the motion & the motion carried.

COMPLAINTS COMMITTEE

The complaints committee made the following recommendations for one (1) complaint

- 2020ABA00006
 - Tabled

APPROVAL PER DIEM

Kirsti Singer made a motion to approve per diem for all eligible members attending today's board meeting. Jennifer Pollard second the motion and the motion carried.

NEXT MEETING:

The board will meet again on Friday, September 24, 2021 at 500 Mero St. Frankfort, KY 40601, The Mayo-Underwood Building. The Applications and Complaints Committees will meet prior, at 9:00 a.m. with the board meeting to follow at 10:00 a.m.

ADJOURN

Jennifer Pollard made a motion to adjourn at 12:04 p.m. having no further items of discussion. Kirsti Singer second the motion and the motion carried.



Erick Dubuque, Board Chair